

Residential Conveyancing Moving Home Checklist

Print off and tick each company as you give them your new details

Financial	Ref No/Account No	Telephone	Tick
Bank or Building Society			
Home Insurance			
Building Insurance			
Inland Revenue			
Credit Cards			
Rental/Hire Purchase			
Pension Companies			
Savings/Bonds			
Life Policies			
Employer – Payroll			
Catalogue Companies			
National Insurance			

N.B Some phone and broadband companies require notice or you may get billed for that period.

Services	Ref No/Account No	Telephone	Tick
Electoral Register			
Council Tax			
Gas			
Telephone Land Line			
Electricity			
Mobile			
Cable/Satellite/Internet Services			
Club Cards (Boots/Tesco/Sainsbury etc)			
TV Licence		0844 800 6722	
Water			
Post Office – Redirection			

N.B Take meter readings for the relevant services on Moving Day

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Make up a box of refreshments and essentials for Moving Day.

Box of essentials	Tick
Kettle	
Milk	
Tea or Coffee	
Cups	
Munchies	
Bedding/Towels	
Scissors	
Toiletries (don't forget the toothpaste!)	
Money – Coins and Notes	
Toilet Rolls	
Light Bulbs	
Small Tool Kit	
Torch	
Lighter	
Pen and Paper	
Corkscrew	
Basic Cutlery, Crockery, Can Opener (you may want a takeaway meal on the first night)	
Bottle of Champagne and Glasses	
Keys, Car etc	
First Aid Kit	
Pet Food	

Final Preparations

- Defrost fridges and freezers
- Do a last minute wash
- Have personal possessions to hand i.e. passports, jewellery
- Clean your house or arrange for a professional cleaning company to come in
- Make arrangements for your pets
- Get directions of your new property
- Parking – check with neighbours if they will leave room outside both properties for your removal van and resolve any parking problems i.e. arranging permits
- Dig out all keys for locks, doors, window keys etc.

We wish you a happy move from all at Atkins Thomson

Once you are settled in please email us and let us know how your move went and what you thought of our service. **If you have any queries, please do not hesitate to call us on 01284 767766.**